

## ***Phone call Privacy Policy***

Our staff is dedicated to protecting our patient's privacy. When our office calls you to confirm appointments, scheduling appointments, or to talk about treatment plans we would like to know whom we can speak with and/or leave message on voicemail/ answering machine should you not be available.

Yes, it is okay to leave message on answering machine/ voicemail: \_\_\_\_\_

No, it is NOT okay to leave message on answering machine/ voicemail: \_\_\_\_\_

You may speak with and/or leave message with: \_\_\_\_\_

Relation to patient: \_\_\_\_\_

Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness signature: \_\_\_\_\_ Date: \_\_\_\_\_